



**ST. CLAIR CATHOLIC  
DISTRICT SCHOOL BOARD**

*Lighting the Way ~ Rejoicing in Our Journey*

**REQUEST FOR PROPOSAL  
FOR  
ARCHITECTURAL SERVICES for  
CHATHAM ELEMENTARY SCHOOLS CONSOLIDATION PROJECT  
PHASE 1**

**RFP #: CP1901**

**ADDENDUM #5**

**QUESTIONS & ANSWERS**

**Due Date: August 17, 2017 before 4:30:00p.m., Local Time**

**Tender Submission Location: 420 Creek St, Wallaceburg, ON N8A 4C4**

**Attention of:**  
Mr. Tony Prizio  
Purchasing Department  
St. Clair Catholic District School Board

## ADDENDUM #5

### 1. REPLIES TO QUESTIONS RECEIVED

#### QUESTIONS (Q) AND ANSWERS (A)

- Q1. Code Consultant - We normally conduct our own code review and consultation. Do we need to include a code consultant or can we label our firm as Providing the services? Would you consider a cash allowance for the civil component of this project since carrying this discipline without any information will most likely inflate the fixed fee?
- A1. The board is fine with the architectural firm naming itself as the code consultant. If there is a code related question, the board expects a reply. The board will not consider a cash allowance for the civil sub consultant portion of work. The proposed property has municipal services at the road and there is development surrounding the property. The civil consultant will be responsible for the storm water management.**
- Q2. Please clarify the traffic study Consultant: A9 of the Draft Professional Services Agreement shows the architect to coordinate the Traffic Study as engaged by the client. SCCDSB Row 31 of the table in Appendix D shows Civil and Traffic to be the responsibility of the Architect.
- A2. The board will hire the traffic consultant and expects the architectural firm to coordinate the traffic report into the design of the new school and site.**
- Q3. WSIB section 2.26 asks for a copy of the Workplace Safety and Insurance Board Certificate of good standing. Is this document required with this submission oo, like the insurance proof etc. in 2.27, can that certificate be submitted after the project is awarded?
- A3. The board expects to see the WSIB certificate in the RFP submission.**
- Q4. Can the civil engineering component be separated out and negotiated later with the successful architect with participation of the Board?
- A4. See reply to A1.**

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Q5. Would the Board consider a minor extension?

A5. **No extensions will be considered.**

This concludes the addendum #5.